

**LETTER OF AGREEMENT**

EFFECTIVE: May 09, 2016

SUBJECT: Local Area Helicopter Operating Procedures

- 1. PURPOSE:** This agreement between Louisville Standiford Air Traffic Control Tower and Air Evac Lifeteam establishes procedures and areas of responsibility applicable to operations by Air Evac Lifeteam in the Louisville Standiford Class "C" airspace.
- 2. SCOPE:** This agreement applies to the utilization of the procedures described below.
- 3. RESPONSIBILITIES:** Air Evac Lifeteam pilots using these procedures must be familiar with this Letter of Agreement and follow the provisions as outlined.
- 4. PROCEDURES:** Air Evac Lifeteam may operate in the Louisville Standiford Class "C" airspace, utilizing the following procedures:
  - a. General:
    - (1) Two-way communications with Louisville Standiford Air Traffic Control Tower must be maintained while operating in the Louisville Standiford Class "C" airspace, except as specified in paragraph 4c of this agreement.
    - (2) The operator must request approval for any deviation from these procedures.
    - (3) Air Evac Lifeteam helicopter pilots will be given operational priority when using the call sign "Air Evac 133". Air Evac Lifeteam helicopter pilots must use the aircraft tail number as their callsign when operational priority is **not** requested.
    - (4) Air Evac Lifeteam must ensure all Air Evac Lifeteam operators operating in the Louisville Class C airspace are trained in the procedures contained in this Letter of Agreement.
  - b. Altitudes: All operations must be conducted at or below an altitude of 2,500 ft. Mean Sea Level (MSL). If the pilot needs to operate at a higher altitude, they will advise Louisville Tower or Approach Control.
  - c. Departure procedures from satellite heliports within the Louisville Standiford Class "C" surface area.
    - (1) Pilots must ensure SDF is reporting VFR weather before departing any heliport or landing zone within the Class "C" Surface Area.
    - (2) Pilots must establish two-way radio communications with Louisville Standiford Tower on frequency 124.2 prior to departing from any location within the Louisville Standiford Class C Surface Area. Air Evac Lifeteam operators may elect to contact Louisville Standiford Tower via commercial telephone # 1-(502)375-7451 to coordinate departures when two-way radio communications cannot be established.

- (3) The University of Louisville Hospital (26KY), Kosair's Childrens Hospital, and Jewish Hospital heliports (41KY) are located in known area of wake turbulence created by heavy aircraft operating to and from Louisville International airport (SDF). Air Evac Lifeteam pilots operating in accordance with FAR 91.130c2(ii) that depart any heliport or landing zone within the Louisville Class C Surface Area without establishing two-way radio communications prior to departure, with Louisville Standiford Air Traffic Control Tower, cannot be ensured separation until two-way communications and radar contact is established.
- (4) Air Evac Lifeteam must ensure pilots are made aware of the risk associated with operating in the known wake turbulence area. (see attachment)

## 5. AIRCRAFT CALL SIGN:

- a. Aircraft call signs, transponder codes, registration numbers and SDF Standard Terminal Automation Replacement System (STARS) designators for Air Evac Lifeteam helicopters are:

Aircraft Call Sign	Type Aircraft	Transponder Code	SDF STARS Designator
"Air Evac 133"	Helo	0110	AE133

- b. Federal Communications Commission (FCC) Regulations (87.115) are followed in use of local call signs.

- c. Local call signs are to be used only for communications within Louisville Approach Control airspace for local VFR operations. Local call signs **must not** be used for filing flight plans entering or leaving Louisville Approach Control Airspace.

***NOTE 1 – Helicopter "N" numbers are used for filing IFR flight plans or for flights outside of SDF airspace. Add the prefix "L" when appropriate.***

**6. REVALIDATION:**

- a. Annually, a revalidation of this Agreement must occur. An email or written request via certified mail must be submitted to Louisville ATC Tower by January 15th of each year. The request must contain the following:
  - (1) Company name, current address and telephone number, as well as a point of contact for this Agreement.
  - (2) A brief statement that Air Evac Lifeteam intends to continue operations under this Agreement for another year and any comments regarding this Agreement.
  - (3) The request must be sent by email or via certified mail to:

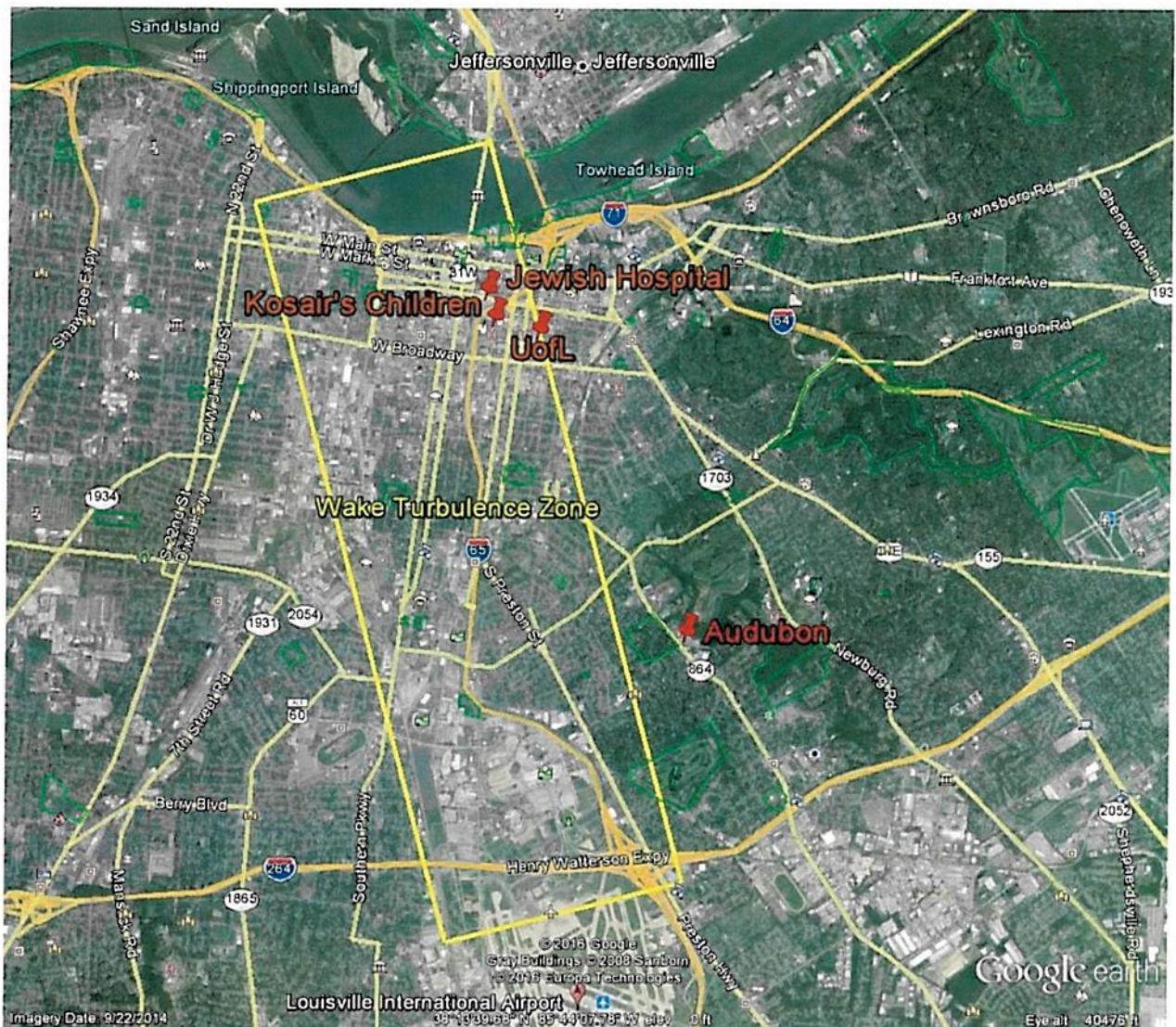
Louisville Air Traffic Control Tower  
AIR TRAFFIC MANAGER  
755 Grade Lane  
Louisville, KY 40213
  - (4) The Louisville Air Traffic Manager will issue approval/disapproval, via email or certified mail, of the validation request by February 15th of each year. Failure to comply with revalidation procedures will result in a termination of this Agreement.

**7. TERMINATION:** This agreement may be terminated by either party at any time. Termination of this agreement by Air Evac Lifeteam or SDF ATCT must be accomplished by email or in writing.

**8. ATTACHMENT:** Attachment depicts known wake turbulence areas associated with aircraft operating to and from SDF.

[REDACTED]  
[REDACTED]  
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**The Yellow box is a known wake turbulence area pilots should use extreme caution when operating in this area.**